

Course Outline

Creating a Website in KompoZer Level I

- **The Principles of Web Design**
 - Introduction
 - Site Design Considerations
 - The Rules of Web Design
 - Storyboarding
 - Creating a Rough Sketch
 - Creating a Comp
- **Getting Started**
 - About KompoZer
 - The KompoZer Window
 - Creating Your First Page
 - Setting Up Your Site in Site Manager
 - Saving the Home Page
 - Adding Additional Pages
 - Closing and Reopening Pages
 - Setting Page Colours
 - Previewing Your Page
 - Creating a Template
- **Linking Web Pages**
 - Overview
 - Creating an Internal Link
 - Creating an External Link
 - Creating an Email Link
- **Working with Text**
 - Overview
 - Formatting text
 - Paragraph Alignment
 - Bulleted and Numbered Lists
 - Inserting Special Characters and Symbols
- **Working with Graphics**
 - Working with Images
 - Optimising Images
 - Inserting Images
 - Image Alignment
 - Using an Image as a Hyperlink
- **Working with tables**
 - Overview
 - Creating a Table
 - Entering Text in a Table
 - Modifying Table Properties
 - Modifying Cell Properties
 - Merging Cells
 - Inserting Rows and Columns
- **Publishing Your Site**
 - Overview
 - Finding an ISP
 - Registering a Domain Name
 - Introducing Search Engine Optimisation
 - Basic SEO Techniques
 - Publishing Your Site with KompoZer